

Cleaning LOCATION OFFICE/REMOTE	WEEKLY	SPRING CLEANING YEARLY	MONTHLY	YEARLY	TOTAL BY MONTH	TOTAL BY YEAR APRIL-SEPTEMBER OR AS REQUIRED
Baxter Customer Service 444 N Main Street Baxter TN (W)						
Baxter Central Office 218 Elm Street Baxter, TN (W)						
Cookeville South Central Office 2855 Burgess Falls Road Cookeville, TN (M)						
Holladay 1873 Mine Lick Creek Cookeville, TN (Y)						
Chestnut Mound 5 School Hollow Road Chestnut Mound, TN (Y)						
Silver Point Remote 6840 Smithville Hwy Silver Point, TN (Y)						
Nash Grove Remote 8040 Austin Bottom Road Baxter, TN (Y)						
Colonial Remote 1583 West Cemetery Road Cookeville, TN (Y)						
Plateau Remote 1240 S Willow Avenue Cookeville, TN (Y)						
TOTAL						

Cleaning Schedule:

Customer Service Locations - once per week.

Manned Central Offices - once per week.

Unmanned Central Offices - once per year with exception to certain Central Offices being cleaned monthly.

Prices listed above includes yearly cleaning and stripping & waxing the floors.

Spring Cleaning - once per year in April at manned locations.

Twin Lakes Telephone will periodically inspect all locations with a monthly and quarterly check list.