

Cleaning LOCATION OFFICE/REMOTE	SPRING CLEANING YEARLY	WEEKLY	MONTHLY	YEARLY	TOTAL BY MONTH	TOTAL BY YEAR APRIL-SEPTEMBER OR AS REQUIRED
Gainesboro Customer Service 1003 S Grundy Quarles Hwy Gainesboro, TN (W)						
Gainesboro Service & Central Office 201 W Gore Avenue Gainesboro, TN (W)						
Center Grove Remote 4103 Flynns Creek Road Gainesboro, TN (Y)						
Granville Central Office 150 Line Street Granville, TN (Y)						
Burristown Central Office 3391 York Hwy Gainesboro, TN (Y)						
Highland Central Office 130 Sanders Lane Whitleyville, TN (Y)						
Dodson Branch Central Office 16145 Dodsons Branch Hwy Cookeville TN (Y)						
TOTAL						

Cleaning Schedule

Customer Service locations once per week.

Manned Central Offices once per week.

Unmanned Central Offices - once per year with exception to certain Central Offices being cleaned monthly.

Spring cleaning once a year in April at manned locations.
Spring Cleaning includes waxing floors and cleaning carpets.
Twin Lakes Telephone Cooperative will periodically inspect all locations with a monthly and quarterly check list.